

## Support possibilities when sending students with special needs abroad.

### Coaching:

Most importantly give time for questions and build a trustful relationship.

- ✓ ask students be be open with challenges motivation letter and specify what kind of support they need in work and also tell about the strengths in practical tasks
- ✓ live meetings for coaching
- ✓ language coaching
- ✓ cultural coaching, how solve everyday problems

### Travel:

Most importantly explain the details of the travel.

- ✓ written travel plan
- ✓ explain all the details of the travel, use pictures if possible
- ✓ if travelling alone and starting work abroad seems challenging, send students in small groups
- ✓ Maybe staff member can accompany student for the first few days

### Working abroad:

Most importantly be open and ask support from work place.

- ✓ agree with the host organisation on more specific or additional support
- ✓ the support can be more detailed or more specific
- ✓ set timetable for check-ups, at the beginning of the period, make sure that everything has been understood, later review the suitability of working time and volume
- ✓ feed back also during the stay
- ✓ more specific guidance on work tasks. For example, we may ask the workplace representative for a written list of tasks to be done, a written schedule. A clear plan for the whole process
- ✓ tutor, who work beside the student

### Guidance during the period:

Most importantly: keep contact with student.

- ✓ Team meetings to exchange news during the period with student, teacher, curator, student councillor etc. according to the need and the wish.
- ✓ A WhatsApp group will be set up for everyone
- ✓ Phone call
- ✓ Online services of the curator and the service advisor are possible during the period

- ✓ Discussion with the doctor or other care provider before and during the period if the normal support is possible also during the period.

### **Feedback after the period:**

Most importantly help student to see the learning.

- ✓ collect feedback from student, workplace and receiving partner
- ✓ help student to understand all the skills learned during the period